

First Unitarian Society of Plainfield

Board of Trustees Meeting Minutes

September 8, 2019- 5:30 pm- Held at Fanwood Presbyterian Church, Fanwood, NJ

Board Members in Attendance:

Melissa Logan- President
Chris Baglieri- Vice President
Mike Sutterlin- Secretary
Kim Mitchell- Trustees
Denise Soppas- Trustees
Sarah Muller-Robbins- Trustee

Board Members Absent:

Gwen Zucker- Trustee

Minister- Reverend Ann Marie Alderman & Intern Ali Peters

Treasurer – Cass Cochrane

Chalice Lighting- Ali Peters

Reading of Covenant

Meeting Agenda

Motion to Approve: Mike
Seconded by: Chris
All Approved

Consent Agenda

President's Report, Minister's Report, 7-28-19 Meeting Minutes
Motion to Approve: Melissa
Seconded by: Chris
All Approved

Action Items from July were Reviewed

New and old items remaining to be completed are listed in Action items at end of minutes

Finance Report

Motion to Approve Year End and July and August 2019 finance reports: Melissa
Seconded: Chris
All Approved

Central Eastern Region Safety Policies

Chris is functioning as congregation's contact person for CER and that safety procedures are being followed for youth events.

Board Minute at Each Service

Board members to alternate doing Board minute with announcements at each service:

Sept 15 – Fanny Wood Day, no service

Sept 22 – Kim

Sept 29 - Chris

Oct 6 - Mike

Oct 13 - Sarah

Oct 20 - Chris

Heritage Fund Transfer

Christ made a Motion to withdraw \$23,867.91 from the Heritage Fund and transfer to operating account. The purpose is to reimburse the operating account for the extra expenses that were incurred for building expenses from January 2019 to May 2019, which were not accounted for in the budget. The actual overage in building expenses was \$25,435.17 but since the deficit at 6-30-19 year end was \$23,867.91, that is the amount to be transferred.

Seconded – Melissa

All Approved

Marketing Update

Motion to pay 25% or up to \$2,000 for the purchase of a lighted sign in partnership with Fanwood Presbyterian and their other renter.

Seconded - Kim

All Approved

Disposition of Archives Update

Joanne Macaluso delivered them to the Plainfield Public Library. Joanne will provide update in future on files kept by library and/or returned to us.

Share the Plate

There were two requests:

AINJ Education Fund to help get people registered to vote = Proposed by Martha Reading. Motion to Approve for last 2 Sundays in September– Melissa, Seconded – Kim, All Approved

Church World Service (Crop Walk)

Motion to Approve Share the Plate for October Sundays by Melissa.

Seconded by Mike

All Approved

Parent Group

Two sessions to be scheduled. One in November (11-24) and one in March 2020.

Possible November Topic – Raising Kids in Hectic World

Next Board Meeting: October 13, 2019

Action Items from Meeting

1. Chris to check with Charlie to be 2nd contact person for CER events for youth to ensure safety policies are in place.
2. Mike to send minutes to Maureen regarding transfer from Heritage Fund
3. Chris / Sarah to organize Parents Group sessions.

Meeting Adjourned at 6:50 pm.

Prepared By: Mike Sutterlin